

# VEHICLE ENTRY FORM

Due: Friday, October 4, 2024  
 Contact: Jim Winslow  
 Email to: [jim.winslow@aapexshow.com](mailto:jim.winslow@aapexshow.com)

If you intend to have a vehicle in your booth (peninsula and island configurations only), a labor spotting charge is payable to bring in and remove them at the Venetian Expo. The total charge is \$197.40 per unit (round trip). Upon arrival with your vehicle, see the Freeman traffic person at the Koval Street freight door entrance. Freeman will assign a freight door for your vehicle to enter and a person to walk with the vehicle and direct it along the proper aisles to the exhibit location. You may drive the vehicle; however, there must be a Freeman worker directing it.

While you may bring in a vehicle during set-up, it is recommended that it be brought in the afternoon of Sunday, November 3, 2024. Usually, most crates have been removed and few forklifts are being driven in the aisles, so entry at this time is the easiest and safest.

**Please note the following regulations pertaining to display vehicles:**

1. Battery cables must be disconnected.
2. Vehicles shall not be fueled or refueled within the building.
3. Fuel in the tank shall not exceed 1/4 of the tank capacity or 5 gallons, whichever is less.
4. Fuel tank openings shall be locked and sealed to prevent escape of vapors.
5. No leaks underneath vehicles.
6. At least 36" clear access or aisles must be maintained around the vehicle.
7. Vehicles must be a minimum of 20 feet from exit of door or exit pathway.
8. The exhibitor or the owner of the vehicle must have insurance in case of any damages done while on the exhibit floor, or loading/unloading the vehicle. AAPEX, W.T. Glasgow Inc., Freeman, Auto Care Association, MEMA Aftermarket Suppliers, or The Venetian Expo are not liable for any damages done to the vehicle.
9. Exhibitors may not have their vehicle engines running while on the exhibit floor at any time. Event Management asks that for the safety of everyone, all vehicles should be pushed in by hand, if possible.
10. All vehicles are removed on Thursday, November 7, 2024 between the hours of 5:00 pm – 6:00 pm. For more details, please contact Felipe Adriaio of Freeman at 702-419-4776.
11. **Display vehicles can occupy no more than 80% of the contracted exhibit space.**

Make check payable to **Freeman** and remit to:  
 Freeman  
 PO Box 734596  
 Dallas, TX 75373-4596

## CONTACT INFORMATION:

Company:		Booth #:
Contact Name:		
Address:		
City:	State:	Zip:
Phone:		Fax:
Email:		